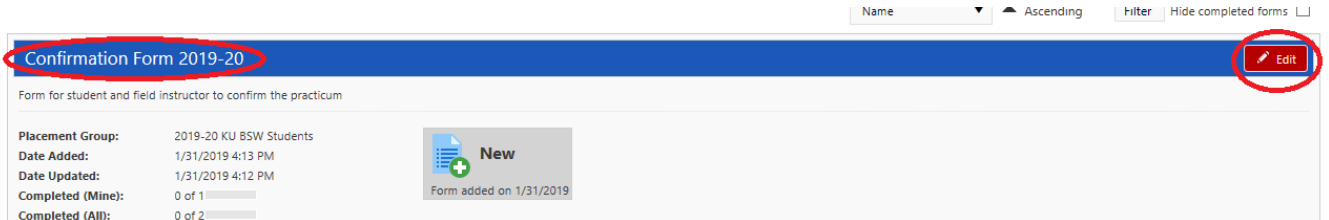


Confirming your Placement after Interviewing- Student Tip Sheet

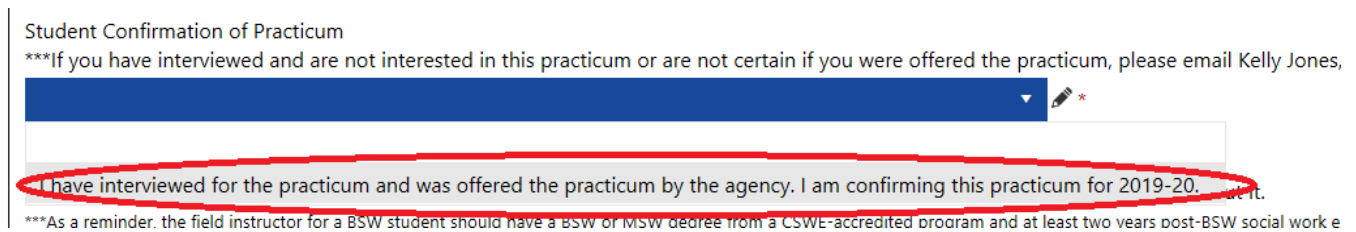
1. After logging in to Sonia, click on the “Forms” tab:



2. Find the “Confirmation Form 2019-20” and click the “Edit” button:



3. Select the option in the dropdown under “Student Confirmation of Practicum”:



4. Enter the field instructor and contact information if you have it:

Please list the name of the field instructor for 2019-20. If you don't have this information yet, you can confirm the practicum without it.
***As a reminder, the field instructor for a BSW student should have a BSW or MSW degree from a CSWE-accredited program and at least two years post-BSW social work experience. For an MSW accredited program and at least two years post-MSW social work experience.

Email of Field Instructor:

Phone number of Field Instructor:

5. Click the “Student Submit” button:

