

Behavioral Sciences

Regulatory Board



How to contact BSRB

712 South Kansas Ave.

Topeka KS 66603

785-296-3240

www.ksbsrb.org

Presentation to Social Work Students

2011

BSRB

BSRB is a multi-disciplinary board with 6 professions with a tiered licensure system:

1. Psychology
2. Social Work
 1. LBSW
 2. LMSW
 3. LSCSW
3. Professional Counseling
 1. LPC
 2. LCPC

4. Masters Level Psychology

1. LMLP
2. LCP

5. Marriage and Family Therapy

1. LMFT
2. LCMFT

6. Addiction Counselors (As of July 1, 2011)

1. LAC
2. LCAC

Board or Association?

A Regulatory Board

- Is created by the legislature.
- Exists to protect consumers.

An Association

- Exists to enhance the profession.

Application for Licensure

Application Packet

You may download both the application and the statues and regulations from our website:

www.ksbsrb.org

Basic Requirements for Licensure

- At least 21 years of age.
- Good moral character.
- Pass the ASWB Exam at the Bachelors or Masters level.
- A bachelors or masters degree in social work.

Application for Licensure

- The application should be sent to the board office with all attachments included and the \$100.00 application fee.
- If the board receives an incomplete application, it may be returned to the applicant.
- Applications are reviewed on a first come, first serve basis.

Student Applicants

- You may apply up to 4 months prior to graduation.
- You will need to have the Dean complete the form entitled Verification of Academic Completion. (KU and WSU graduates are not required to complete this form. The university sends a list of expected graduates to the Board.)

References

- You need a total of 3 professional reference forms.
- 1 must be from your on-site practicum supervisor.
- The remaining 2 must come from licensed social workers or persons who are academically eligible for licensure, at or above the level of licensure, for which you are applying.

Transcripts

- The Board must receive an official transcript prior to your license being issued.
- This needs to be sent directly to the Board office from your university.
- The Board cannot accept transcripts that are not sent directly to us.

- If the Board does not receive an official transcript prior to your application expiration you will be required to re-apply.
- This applies even if you have passed your exam.

Active Applications

- Your application will remain active for 1 year from the date it is reviewed.
- You must complete ALL requirements prior to the expiration of your application.

Association of Social Work Boards Examination (ASWB)

- Once your application has been reviewed and approved, you will receive notification from the board of your eligibility to sit for the ASWB examination.
- You will be approved for the appropriate examination needed for your level of licensure.

The Examination

- Levels of the examination used in Kansas:
 - Bachelors – LBSW license
 - Masters – LMSW license
 - Clinical – LSCSW license
- The examination fee is \$230 for the Bachelors or Masters level and is payable to ASWB at the time you register for the examination.

Testing Centers

The examination is given by ASWB through Pearson Vue testing centers.

A list of the testing centers may be found
On the ASWB website: www.ASWB.org

Exam Information

- The examination is given on the computer.
- You have 4 hours to complete the examination.
- When you complete your examination you will receive an unofficial score report.
- It can take up to 3 weeks for the board office to receive your official examination scores.
- You may take the exam as many times as allowed by ASWB during the year your application is active.

Special Accommodations

If you require special accommodations to take the examination, your request should be mailed directly to the ASWB, who will then contact the Board for approval. The forms for special accommodations may be found on the ASWB website.

This must be completed prior to you registering for the exam.

ASWB Study Materials

You may order study materials by calling,
1-800-225-6880 or visit their website,
www.aswb.org

Some materials available: study guides
and online practice exams.

**Per ASWB policy, you must be authorized to sit for
the exam before you may purchase study materials.

Temporary Licensure

- Temporary license is available once application has been approved, applicant has graduated and transcript with degree posted has been received.
- A temporary license is valid for six months.
- No temporary license will be renewed.
- Only 1 temporary license will be issued, per level of licensure, regardless of number of applications filed with the Board.

Original Two-Year License

When you have met all requirements for licensure you will be notified and sent an Original License Request form. This form must be returned to the Board office along with the original license fee before your license will be issued. The fees are as follows:

LBSW = \$100.00

LMSW = \$150.00

Once You Receive your Social Work License

Social Work License

- All Social Work licenses will be issued for a two year period.
- All Social Work licenses expire on the last day of the month two years from the date of issuance.
- Each time a Social Work license is renewed continuing education is required.

Information for Renewal of License

You may find all requirements for renewing a license including the continuing education requirements on our website.

Disciplinary Action

To avoid disciplinary action read and familiarize yourself with the Social Work practice act and regulations. These are available on our website.

The Board Staff

- Phyllis Gilmore, Executive Director
- Leslie Allen, Executive Assistant - Credentialing Manager
- Carol Baldwin, Special Investigator II
- Ashley Blake, Receptionist, verifications and many other things to long to list.

- Maryann Peerenboom, Credentialing Assistant - New Applications for Bachelors, Masters, and Clinical Specialist Social Work
- Bruno Langer, Credentialing Assistant – New Applications for Counselors, Marriage and Family Therapists, and Masters Level Psychologists
- Anne Warner, Credentialing Assistant - Renewals for all Professions

Visit our website www.ksbsrb.org

Some of the activities you may perform from our website are:

- Downloading forms
- Downloading Statutes and Regulations
- Checking the status of your application
- Renewing your license

- Reading disciplinary actions
- Changing your address
- Gaining information on upcoming meetings
- Reviewing new information as it is available
- Using links to related sites
- Reading newsletters
- Reading meeting minutes